



IIIT Scholarships Policy

The Scholarships Committee appointed by the Board of Directors shall comprise of three to five members. The Committee may award scholarships up to the budgeted amount each per year, with any increase to be approved by the Board. Scholarship awards shall be subject to the following terms:

A. Eligibility

1. Applicants must be enrolled, or in the process of being enrolled, in an accredited post-secondary educational program for an upcoming educational session.
2. The applicant shall not be a disqualified person. A disqualified person is any IIIT Board of Directors member, Committee member, IIIT employee, or any relative of any disqualified person. A relative is a family member as defined in IRS Code Section 267(c)(4), "The family of an individual shall include only his brothers and sisters (whether by the whole or half blood), spouse, ancestors, and lineal descendants".
3. The applicant's proposed area of study or research should be within the broad scope of IIIT's purposes as determined solely by the Committee.

B. Requirements

1. Applicants shall obtain, complete, and submit scholarship applications from to the Committee in care of IIIT at 500 Grove Street, Herndon, VA 20170.
2. Deadline for application shall be 30 days prior to the earlier of (a) due date for payment of tuition or (b) starting date of the semester.

C. Committee procedures

1. The Committee shall elect a Chair from amongst its members.
2. Scholarship applications shall be forwarded to all members of the Committee within one week of receipt.
3. The Chair shall set a date for the Committee to meet.
4. Prior to meeting, members of the Committee shall review and assess the scholarship application(s).
5. The Committee shall discuss the application and vote to accept or reject it. Decisions will be made by two-third of the votes being in the affirmative. The Chair (or designate) may contact the applicant for additional information, if needed.

6. The Chair (or designate) shall inform the applicant and IIIT's accounting service of the Committee's decision to implement the payment of the scholarship. Payment(s) shall be made directly to the recipient's university whenever possible.

D. Miscellaneous

1. Payment of a scholarship award shall be subject to proof of enrollment and attendance in an accredited or recognized post-secondary educational.
2. For any funds given directly to the applicant, the applicant shall submit receipts of expenditure to IIIT. Any portion of scholarship monies applied to anything other than tuition and required books and fees may become taxable to the applicant (under current tax law). Any required reporting forms shall be prepared by IIIT based on receipts submitted.
3. The decision of the Committee shall not be subject to appeal.
4. Scholarships shall be awarded on a yearly or semester basis. New applications must be submitted each year, except that continuing scholarships shall be available for applicants who have maintained a GPA of 3.5 or higher in their previous year or semester. Applicants who are within 0.2 below this standard for a continuing scholarship may make a timely appeal in writing to the Committee outlining the basis of the appeal and any special circumstances that warrant consideration.
5. The submission of a scholarship application does not obligate IIIT in any way to process the application.
6. Applicants shall not be discriminated against because of age, race, or gender. Since the mission of IIIT is focused on Islamic reform and social sciences, IIIT's scholarship program is directed only towards Muslim students.
7. IIIT may suspend or terminate this program at any time for any reason. If the program is suspended or terminated, any active scholarships shall be treated as an obligation of IIIT.

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